

Jefferson County Historic
Site Preservation Commission

Meeting Minutes

September 25, 2014

Time: 6:30pm

Commission Members: Cindy Arbiture, Chair; Bob Birmingham, Vice-Chair; Kathleen Woodbury, Secretary; James Levy, Michael Opager, Ed Morse

1. Meeting was called to order at 6:35pm by Chairperson Cindy Arbiture.
2. Roll call: Members present: Cindy Arbiture, Kathleen Woodbury, Michael Opager, Ed Morse. Absent: James Levy, John Molinaro, Bob Birmingham.
3. Open Meeting Compliance: OK.
4. Agenda as written: OK. It was agreed that a monthly Treasury report should be added to the agenda.
5. Minutes of August 21, 2014 meeting, approved as written by motion of Ed Morse, Second by Mike Opager, approved unanimously.
6. Communication: bookmarks received from the Wisconsin Historical Society for distribution; Cindy heard from Robin Untz regarding a communication she had received regarding Hwy 89 roadwork through possible historic building area.
7. No citizen comments.
8. Webpage edits update – James was absent, no report given.
9. Our October 23, 2014 meeting will be hosted by the Hebron Community Center in the town of Hebron, N2313 Cty Road D. A short Commission business meeting is scheduled for 6:30pm with the NRHP meeting to follow at 7PM, Joe DeRose has been asked to speak.
10. The NRHP grant application request letter of intent was sent to The Wisconsin Historical Society prior to the September 12th deadline.
11. Cindy spoke about her presentation of our Annual Report 2014 to the Jefferson County Board of Supervisors on September 9th. Noted that we are helping Jefferson County to comply with WI Act 395.
12. Annual election of Officers. Input from absent members was reported. Mike nominated Cindy as Chair, Bob as Vice Chair and Kathleen as Secretary. Passed unanimously, 4-0.
13. James's appointment to the Commission expires in November, and with his intent to continue on the Commission Ed will speak to Ben Wehmeier about his re-appointment.
14. Letter sent from the Commission to UW-Whitewater Department of History confirming our agreement to work with them as a "Community Partner".
15. Planning of JCHSPC annual conference-discussion of possible dates, venues, presenters.
16. Errors in the last survey submitted by Olive Gross to Cindy were sent to Joe DeRose and the online survey has been corrected. Cindy will forward the email to us for review.
17. Future meeting dates – October 23rd, November 20th.

18. Future Agenda items: webpage edits, planning of annual conference, Commission strategic plan
19. Motion to adjourn made by Kathleen, seconded by Mike, approved unanimously at 7:50pm.

Submitted by Kathleen Woodbury